



New Jersey Section

American Water Works Association

**American Water Works Association
New Jersey Section**

2009-2010 Technical Program Committee

Committee Meeting No. 1

Date: May 8, 2009, 10:00A.M.

Location: HMM Office, Millburn, NJ

MINUTES OF MEETING

In Attendance	Technical Program Sub-Committee Members
	David Applegate
	David Blair, Annual Conference Committee Chair
	Andy Clauhs
	Jim Cowley
X	Steven Creel
X	Laura Cummings, Trustee Liaison Section Vice-Chair
X	Gene DeStefano
	Joseph Dugandzic
	Joe Frissora
	Bill Gettings
X	Bill Hahn
	John Ludington
X	William Mowell
	Lindsey Olson, Section Chair
X	Joe Stanley, Technical Program Committee Chair
	Carmen Tierno
	Mark Tompeck, Section Past Chair
X	Ron von Autenried, TPC Vice-Chair
	Mona Cavalcoli, Section Manager

Distributed at the meeting: 2009-2010 Technical Program Committee Roster
Proposed 2009-2010 Meeting Schedule
Committee Meeting No. 1 Agenda



Item	Description
1	INTRODUCTION AND COMMITTEE MEMBERSHIP UPDATE <ul style="list-style-type: none">• Joe welcomed and introduced Laura Cummings, Steve Creel and Bill Hahn to the committee.• Joe reported that Eileen Feldman is expecting in September and will not be able to participate on the committee this year. Joe noted Eileen did all that was asked and more, was a tremendous help, and will be missed.
2	TRUSTEE REPORT/ UPDATE <ul style="list-style-type: none">• Laura reported Trustees expressed that the 2009 Annual Conference was a success and ran smoothly.• Trustees would like to encourage sessions with operator/ operations focus.
3	2009 ANNUAL CONFERENCE RECAP <ul style="list-style-type: none">• Please refer to attached summary prepared by Joe and reviewed during the meeting.
4	SUBCOMMITTEES <ul style="list-style-type: none">• Fall Conference• Pre-conference Workshop• Annual Conference Abstract Submission Processing• Presenting Committee Liaison• Unsuccessful presenter notification• Proceedings• Operations Track• Session Masters <p><i>ACTION:</i> Joe asked that TPC members consider serving on one or more subcommittee. Joe will send an email to TPC members asking them to select subcommittee(s).</p>
5	MEETING SCHEDULE <ul style="list-style-type: none">• Meeting schedule is attached.• Bill Hahn offered facilities at Park Ridge Water for July 10, 2009 meeting.• Steve Creel noted that a meeting in the Trenton area or at NJDEP facilities may encourage NJDEP involvement.
6	2009 FALL CONFERENCE <ul style="list-style-type: none">• Location: Eagle Ridge, Lakewood, NJ• Date: September 17, 2009• Potential Topics discussed:<ul style="list-style-type: none">○ Groundwater Rule○ SDWA NJAC 7:10 and 7:10A Updates○ State-wide Interconnection Study• Attempt to make the sessions more interactive – small groups?



NOTE: Abstracts are needed by mid-August if at all possible for TCH review and approval.

NOTE: Past program schedules have been similar to the following:

<i>AM Session</i>	<i>AM Topic?</i>	
9:25 – 9:30 AM	AWWANJ Chair	Opening Remarks
9:30 – 10:00 AM	Presenter 1	Paper 1
10:00 – 10:15 AM	Presenter 2	Paper 2
<i>10:15 – 10:30 AM</i>	<i>Break</i>	
10:30 – 10:55 AM	Presenter 3	Paper 3
10:55-11:20 AM	Presenter 4	Paper 4
11:20 – 11:45 AM	Presenter 5	Paper 5
11:45 – 11:50 AM	Wrap-Up	
<i>11:50 AM – 1:00 PM</i>	<i>Lunch</i>	
<i>PM #1 Session</i>	<i>PM #1 Topic?</i>	
1:00 – 1:30 PM	Presenter 6	Paper 6
1:30 – 2:00 PM	Presenter 7	Paper 7
2:00 – 2:30 PM	Presenter 8	Paper 8
<i>2:30 – 3:00 PM</i>	<i>Break</i>	
<i>PM # 2 Session</i>	<i>PM#2 Topic?</i>	
3:00 – 3:30 PM	Presenter 9	Paper 9
3:30 – 4:00 PM	Presenter 10	Paper 10

Coordinate TCHs w/ Education Committee
Confirm AM/PM POs & APOs
Confirm Laptop & Projector (and Backup set)
Provide Speaker Gifts

7

2010 ANNUAL (SPRING) CONFERENCE: “Sustainability”

- Location: Trump Taj Mahal Hotel and Casino, Atlantic City, NJ
- Dates: April 13-16, 2010
- Theme “Sustainability” was selected in advance by Lindsey
 - Laura noted this will be coordinated with other area sections and conferences, committees, and seminars.
- Call For Papers
- Committee Presentations

ACTION: Laura will bring following message to Committee Chairs interested in providing Technical Sessions:

- A written statement of intent and list of speakers shall be provided to TPC by the Call For Papers deadline, end of August 2009.
- Abstracts shall be submitted to the TPC on or before October 2, 2009.



	<ul style="list-style-type: none">• Vendor Paper Submissions• Preconference Workshop Topic(s)<ul style="list-style-type: none">○ Sustainability/ Economics? • Other potential session topics discussed at the meeting:<ul style="list-style-type: none">○ PE Refresher – Laura<ul style="list-style-type: none">▪ must check/ coordinate with PE Exam dates○ Operator’s Refresher – Bill H<ul style="list-style-type: none">▪ This is usually a 2 day course at Rutgers
8	SPEAKER GIFTS <ul style="list-style-type: none">• Joe noted that Carmen has volunteered again this year saying he enjoys the challenge. (sighs of relief heard from Bill and Steve)
9	NEW BUSINESS <ul style="list-style-type: none">• Following on Bill’s thought of an Operator’s Refresher course, there was discussion on making one all-day session track on Wednesday an operator’s workshop format with small groups, potentially with some competition.
10	ASSIGNMENTS FOR NEXT MEETING <ul style="list-style-type: none">• Ron to prepare minutes.• Joe will email subcommittee list to TPC members to select to serve.
11	NEXT MEETING DATE <ul style="list-style-type: none">• 10:00 AM, June 12, 2009 @ AECOM Water - Piscataway.

Minutes prepared by Ron von Autenried