



AWWA NJ OPERATIONAL RISK COMMITTEE Presents:

Security Best Practices Awareness "Train- the- Trainer Workshop"

Friday, September 11, 2009

Rutgers EcoComplex

Bordentown, NJ

4.5 TCH / 0.45 CEU's

Course # 02-070901-10

The AWWA New Jersey Section invites you to attend a seminar sponsored by the AWWA NJ Operational Risk Committee. This committee provides information and educational programs related to safety and security.

EACH WATER SYSTEM IS REQUIRED TO ENSURE THAT ESSENTIALLY ALL SYSTEM STAFF HAS RECEIVED SECURITY BEST PRACTICES AWARENESS TRAINING BY END OF 2009.

Purpose of the Workshop:

"Security Best Practices Awareness – Train the Trainer Workshop" is designed to prepare water system personnel to provide Security Best Practices Awareness instruction to personnel at their place of work. Each water system is required to ensure that essentially all system staff has received Security Best Practices Awareness training by the end of 2009. This seminar is designed to provide instruction to those who will provide training and deliver the required Level 1 and Level 2 programs to their co-workers.

Registration Information: Registrations must be received by September 4, 2009. Please register online at www.njawwa.org or use the form in this brochure.

This course has been approved for 4.5 TCH / 0.45 CEU's for water and wastewater licenses. The course approval number is 02-070901-10.

Registration Fee: AWWA members \$50.00 Non-Members \$60.00 (Includes continental breakfast, course materials and lunch)

Scope:

The Security Best Practices Awareness Training Program was developed as a two-tier training approach with Level 1 training being a requirement for all operational and management personnel, including office and clerical workers. The Level 1 training will take approximately two (2) hours to deliver. The Level 2 training is a requirement for all operational and management personnel serving in a supervisory and above function. Level 2 training is also applicable to individuals expected to or required to act in a supervisory or command function during an emergency or security incident, as determined by the community water system and in accordance with your established Emergency Response Plan. The Level 2 training will take approximately two (2) hours to deliver.

Course materials and instruction provided at these workshops and we will ensure that participants are properly prepared to deliver the training at their respective utility.

For more information about this seminar, contact Scott Para at scott.para@amwater.com or 732-302-3194. **Don't forget to visit AWWA NJ on the web at www.njawwa.org**

Course agenda and registration information on back of this page

Course Agenda:

8:00 am - 8:15 am
8:15 am - 10:00 am

Registration and breakfast
Welcoming
Training Overview
Terrorism Awareness
Weapons of Mass Destruction
Security Best Practices
Break

10:00 am -10:15 am
10:15 am - 12:00 noon

Homeland Security Advisory System
General Security Awareness
Water Sector Threats
Vulnerability Assessments

12:00 noon - 12:30 pm
12:30 pm – 1:30 pm

Lunch
Risk Reduction
Emergency Planning & Communications
Incident Command System
Summary & Conclusion

1:30 pm – 2:00 pm

Questions & Adjourn

Instruction will be provided by:

Scott Para, Manager of Security and Event Management for American Water

Matt Maffei, Supervisor, NJDEP – Bureau of Safe Drinking Water Implementation

Brian Beam, Research Scientist, NJBPU Division of Reliability and Security

Rick Howlett, Executive Director, NJ Water Association

All presenters are members of the NJ Domestic Security Preparedness Task Force - Water Sector Security Working Group

Register online at www.njawwa.org or use the form below

____ Yes! Please register me for the September 11, 2009 Operational Risk Committee Seminar “**Security Best Practices Awareness – Train the Trainer Workshop**”. I have provided my credit card information or enclosed my payment of \$50.00 (members) or \$60.00 (non-members). Checks should be made payable to AWWA NJ. Please mail your completed form and payment to: **AWWA NJ, Attention: Mona Cavalcoli, Section Manager, 38 E. Ridgewood Ave., PMB 183, Ridgewood, NJ 07450.**

Name: _____ AWWA Member # _____

Company / Affiliation: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

To pay by credit card:

Credit Card Type & Number _____ Exp. Date ____/____

Billing Address, including Zipcode: _____

Signature: _____

Completed forms and payment made out to AWWA NJ should be sent to AWWA NJ, Attention: Mona Cavalcoli, Section Manager, 38 E. Ridgewood Ave., PMB 183, Ridgewood, NJ 07450.

Cancellation Policy: In order to receive a refund, cancellations must be in writing and must be received by AWWA NJ no less than three (3) business days prior to the seminar. No shows will not receive a refund, and will be billed. If you are sending a substitute, please contact Mona Cavalcoli, Section Manager at 866-436-1120 to inform AWWA NJ of the change.

Seminar Location:

The seminar will take place at the Rutgers’ EcoComplex
1200 Florence-Columbus Rd.
Bordentown, NJ 08505-4200
Tel: (609) 499-3600

To get more information, obtain driving directions, and view a map of the location, go to:
http://ecocomplex.rutgers.edu/about_us_directions.php